

Winters Cemetery District

Audit completed: (11/16/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.winterscemetery.org/services	
b. Service Boundary (5 pts)	5	www.winterscemetery.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.winterscemetery.org/prior-ye	
b. Financial Reserve Policy (5 pts)	5	www.winterscemetery.org/winters-cemetery-district-reserve-	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.winterscemetery.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.winterscemetery.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.winterscemetery.org/	May want to update email addresses on this page
b. Election procedures/deadlines (3.33 pts)	3.33	www.winterscemetery.org/board-appointees	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.winterscemetery.org/ www.winterscemetery.org/winters	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.winterscemetery.org/ www.winterscemetery.org/board-	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.winterscemetery.org/	in progress
b. Last 3 years? (5 pts)	5	www.winterscemetery.org/audits-completed	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.winterscemetery.org/	Suggest also adding word "bids" to title.
b. Submittal Instructions? (5 pts)	0	www.winterscemetery.org/	Suggest adding verbiage regarding instructions.
Total	5		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.winterscemetery.org/public-records-request-policy-of-w	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.winterscemetery.org/services	
b. Summary of Revenue Sources (5 pts)	5	www.winterscemetery.org/services	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.winterscemetery.org/public-cemetery-districts-principle	
b. Board ethics training certificates (5 pts)	5	www.winterscemetery.org/required-training-certificates	
Total	10		
Total Score	95		

Winters Cemetery District

Score: 95%

Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✓
Revenue Sources	✓
Agency Specific	✓