

**WINTERS CEMETERY DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
Wednesday, October 19, 2022**

1. CALL TO ORDER: Chair Bristow called the meeting to order at 9:00 a.m.

Present: Chair Joseph Bristow, Vice-chair Timothy Bozarth, Trustee's Dennis Kilkenny, Larry Justus and Viona Hague. Also attending Manager/Board Clerk Sheila Carbahal and Foreman Nick Glide.

2. ACTION ITEM NO - Approval of Agenda

Chair Bristow called for a motion. Vice-chair Bozarth made the motion to approve the agenda. Trustee Kilkenny seconded the motion. With no further discussion the motion carried with all ayes.

3. PUBLIC COMMENTS - Chair Bristow opened and closed public comments seeing no other public in attendance. Chair Bristow then re-opened public comments as City Official Tom Davis came in to inquire about the work being performed on Cemetery grounds. Chair Bristow explained the Cemetery is in the process of drilling a new well that has been permitted through the County. Mr. Davis commented that the City and the Winters Police Department received numerous complaints regarding noise and the Police were forced to shut down the drilling. The trustee's explained to Mr. Davis the process requires having to drill twenty-four hours a day and due to the drilling location there was no room for sound barriers to be erected. Mr. Davis thanked the Board for explaining everything and said he would be in contact with the Cemetery after he delivered this information to the City Manager.

4. AGENDA ITEM - Discussion and Action Items

a) Pump Connection to New Well – Chair Bristow called for clarification on the Eaton Pump proposal before a motion is called. Manager Carbahal explained the process as relayed to her by Mr. Dan Morris of Eaton Pump. Eaton Pump will need to come in to flush and test the well drilled for water and pressure to determine size of pump needed for irrigation. Trustee Kilkenny made the motion to accept Eaton's proposal. It was seconded by Trustee Hague. Manager Carbahal added, we will still have the cost to connect the new pump, pipes and electrical to the holding tank. With no further discussion the motion carried with all ayes.

b) New Niches Foundation and Monument Strips – Chair Bristow commented the proposal for the Niche foundation was received. Manager Carbahal added this is the company that Cemeteries 101 uses for their Niche foundation work. After all trustee's discussed the project, Chair Bristow called for a motion. Trustee Justus made the motion to accept the proposal from Coleman Concrete for the Niche foundation work. It was seconded by Trustee Kilkenny. With no further discussion the motion carried with all ayes. The Board members discussed the cost proposal for the five additional headstone strips. Board members suggested that two more estimates be obtained for cost comparisons.

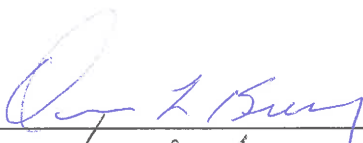
c) Board Comments – Chair Bristow asked Manager Carbahal to obtain the noise ordinance relating to the well drilling. Vice-chair Bozarth asked if Dia de los Muertos had been cancelled. Yes, was the response.


d) Adjournment - Chair Bristow called for a motion. Trustee Kilkenny made the motion to adjourn. After a second from Vice-chair Bozarth and with no further discussions the motion carried with all ayes and the meeting was adjourned at 9:40 a.m.


Under penalty of perjury, I swear the Agenda Notice was posted on the District's website, the District's front office door and the City of Winters Post Office by 12:30 p.m., Friday, October 14, 2022.





Sheila Carbahal
Manager/Board Clerk

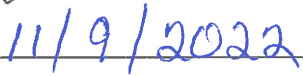










Board of Trustees


Date