Winters Cemetery District

Board of Trustees Special Called Meeting Minutes
Wednesday, May 27, 2026

1. **Call To Order:** Chairman Sandoval called Special Meeting to order at 9:00 A.M. Special Meeting called for Fiscal Year 2026-2027 planning and budget draft review.

2. **Roll Call:** Board members in attendance – Chairman Lucrecia Sandoval, Vice-Chair Sheila Carbahal, Trustees Dennis Kilkenny, Timoth Bozarth and Joe Bristow.

   Absent: None

   Also in Attendance: Board Clerk and Manager Eric McDermott, Grounds Foreman Nick Glide.

3. **Approval of Agenda:** Chairman Sandoval called for a motion to approve Special Meeting agenda. Trustee Bozarth made motion to approve Special Meeting agenda, 2nd by Trustee Kilkenny.

   With no further discussion, motion carried with all ayes.

4. **Public Comments:** Chairman Sandoval opened the meeting to public comment. Seeing no public in attendance, public comments closed.

5. **Discussion and/or Actionable Items:**
   a) Manager presented Board with:
      i. Burial Statistics and Trend Analysis
   b) Manager presented Board with:
      i. Fiscal Year 2025-2026 Financial Review
   c) Manager presented Board with:
      i. Fiscal Year 2026-2027 Budget Forecast
   d) Board discussed and reviewed current projects and future initiatives with budget allocation for Fiscal Year 2026-2027:
      i. Front Entrance gate, including man gate:
         1. Budget allocation - $70,000
      ii. Marque for front cemetery entrance:
         1. Budget allocation - $20,000
      iii. Equipment:
         1. Budget allocation - $55,000
            a. Wacker-Neuson swivel dump trailer discussed

e) Board discussion of proposed initiatives:
   i. Wrought Iron fence north end of property along Anderson Ave.
   ii. Old office renovation
   iii. Computer software upgrade (CemSites proposal)
   iv. Solar project – Return on Investment (ROI) estimates
   v. CalPERs Unfunded Accrued Liability (UAL)
   vi. Capital Acquisition
   vii. Minor equipment; mowers, weed eaters & blowers
      1. Gas equipment becoming obsolete but preferred by grounds men over battery powered

Trustee Kilkenny requested the CalPERs UAL budget figure be adjusted to $100,000. Chairman Sandoval requested from Clerk a tally of new appropriations and financial impact of the total budget. Clerk stated he did not have figure readily available but would update budget spreadsheet and distribute to the Board at next regular meeting.

6. Board Comments

Trustee Kilkenny inquired into response from Real Property Negotiator regarding Board's recent offer on the 20-acre parcel. Manager advised offer was declined. Discussion on long-range plan for future growth and Cemetery expansion. Vice-Chair Carbahal noted the prime location of the 5 acres at Cemetery front entrance. Board agreed location is ideal, but cost and rezoning were of concern. Board requested Manager follow-up with Real Property Negotiator on the 20-acre parcel now of interest. Trustee Kilkenny questioned previous year's payout and year-end compensation. Manager advised he would get the valuations from the Board Clerk and submit to Board at next regular meeting.

7. Adjournment

a) With no further business, Trustee Bristow made motion to adjourn, 2nd by Trustee Bozarth at 10:41 A.M.

Motion carries with all ayes.

Under penalty of perjury, I swear the Agenda Notice was posted on the Cemetery website, the Winters Post Office and the District office front door by the 23st day of May 2026.

Board of Trustees approval of May 27, 2026 special called meeting minutes

Eric McDermott, Board Clerk Approval

Date 6/10/2026