

WINTERS CEMETERY DISTRICT BOARD OF TRUSTEES

Tuesday
May 7, 2019

SPECIAL MEETING MINUTES

A special meeting of the Winters Cemetery District was held Tuesday, May 7, 2019, at 9:00 a.m. at the cemetery office.

ROLL CALL:

Chairperson Dennis Kilkeny called the meeting to order noting those in attendance.

Present: Chair Dennis Kilkeny, Vice-Chair Joe Bristow, Trustee Larry Justus,
Trustee Viona Hague, Trustee Timothy Bozarth
Manager Sheila Carbahal and Foreman Nick Glide

AGENDA ITEM NO. 2 Action – Agenda Approval

Chairperson Kilkeny called for a motion. Trustee Justus made the motion to approve. It was seconded by Trustee Bozarth. With no further discussion, with all ayes the motion carried.

AGENDA ITEM NO. 3 Public Comments

Public comment was opened and closed seeing no public in attendance.

AGENDA ITEM NO. 4 Discussion – Yearly Planning Meeting

Board members and staff reviewed what transpired over the last year then reviewed spreadsheets of Revenues, Services and Supplies and Fund Balances for 2007 through present year. The Redevelopment Pass Thru Funds were reviewed for arrearages, regular amounts received and years remaining. The available plots for both full burials and cremations were discussed. Fund Balance accounts were reviewed along with the status of the Endowment Funds in Wells Fargo Advisors. The status and life expectancy of the motorized equipment was discussed. We will monitor the City of Winters on the General Plan that is being discussed for more population growth north of the City.

The Immediate Plans for the cemetery included, obtaining a Finance policy, completion of site work and installation of the modular office, continue the computerized mapping program, purchase a low hour used excavator and planting of more trees. We will be replacing two new benches in sections eight and nine due to damage. The roads north of the maintenance building will need to be resurfaced and placement of electrical lines from the pump building to the flag and front gate areas. Obtaining professional help in design changes to Section 11. Review the need for a dirt structure to hold the excess burial dirt that accumulates.


Based upon finances available, the Two Year Plan included changes to areas in Section 11 near the niche that would include more cement pads for upright headstones, overhead gazebo, water feature, committal structure and more benches. Review all equipment needs.


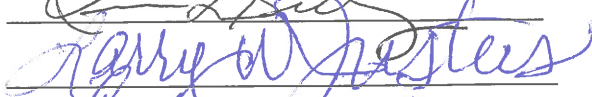
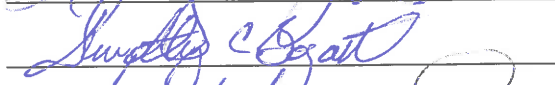


The Five Year Plan is continuing to review the need for more land expansion for an additional cemetery.

BOARD COMMENTS – The Board recommended Manager Carbahal contact the attorney to obtain his services for a Finance policy.

A motion was made to adjourn the meeting at 12:15 p.m.

Under penalty of perjury I swear that the Agenda Notice was posted on the website, the office front door and the bulletin board of the Post Office at 12:30 p.m. on Wednesday, May 1, 2019.


Sheila Carbahal
Manager/Board Clerk

Board of Trustees

Date

6/12/2019