

ADVERTISEMENT FOR BIDS

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):

- A. Winters Cemetery District, A Public Agency, 415 Cemetery Street, Winters, CA 95694

1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):

- A. The Grove Architects & Designers Inc., PO Box 995, Walnut Grove, CA 95690

1.03 DATE: 7/1/19

1.04 TO: POTENTIAL BIDDERS

- A. Your firm is invited to submit an offer under seal to Owner for construction of site work for a modular building, located at 415 Cemetery St., Winters, CA 95694.
- B. Bids are due: By 2pm on 7/25/19, at the Owner's office.
- C. Project Description: Selective demolition of existing AC paved and grass areas for construction of site improvements for a modular office building, based upon the drawings prepared by The Grove Architects & Designers Inc.
- D. **Bid Documents may be obtained from the Project Manager, as a PDF via email, by requesting such to alan.mitchell@ponticelloinc.com.**
- E. Bidders will be required to provide Bid security in the form of a Bid Bond in the amount of 2.5 percent of the Bid Amount on AIA A310 Bid Bond Form.
- F. Refer to other bidding requirements described in Document 00 2113 - Instructions to Bidders and Document 00 3100 - Available Project Information.
- G. Your offer will be required to be submitted under a condition of irrevocability for a period of 30 days after submission.
- H. The Owner reserves the right to accept or reject any or all offers.

ISSUED ON BEHALF OF THE OWNER,

SHEILA CARBAHAL, WINTERS CEMETERY DISTRICT MANAGER

PROJECT INFORMATION

1.01 PROJECT IDENTIFICATION

- A. Project Name: Winters Cemetery District New Office, located at 415 Cemetery St., Winters CA 95694.
- B. Project Number: 18020.335.
- C. The Owner, hereinafter referred to as Owner: Winters Cemetery District, A Public Agency. Contact – Sheila Carbahal, 415 Cemetery Drive, Winters, CA 95694, wcd415@sbcglobal.net
- D. Owner's Project Manager: Alan Mitchell, P.E., Ponticello Enterprises, alan.mitchell@ponticelloinc.com

1.02 NOTICE TO PROSPECTIVE BIDDERS

- A. These documents constitute an Invitation to Bid to licensed General Contractors for the construction of the project described below.
- B. Notice Date: 7-1-19.

1.03 PROJECT DESCRIPTION

- A. Summary Project Description: Single-prime contract. Site Improvements for modular building.
- B. Contract Scope: Demolition and Construction for placement of a modular office building provided by others. The suggested order of work is to install building pit footings with utilities up to the building, coordination with others to have building delivered and set on footings, then the balance of the walkways around the building are installed along rest of the site work
- C. Contract Terms: Lump sum (fixed price, stipulated sum).
- D. The currently occupied premises at the project site are open for examination by bidders only during the following hours:
 - 1. Monday through Friday: 9 AM to 3 PM with 24-hour notice of visit for coordination with Project Manager, at alan.mitchell@ponticelloinc.com

1.04 PROJECT CONSULTANTS

- A. The Architect, hereinafter referred to as Architect: The Grove Architects & Designers Inc.

1.05 PROCUREMENT TIMETABLE (est.)

- A. **Mandatory Site Pre-Bid Meeting: July 10, 2019 at 1:30pm**
- B. Last Request for Substitution Due: 7 days prior to due date of bids.
- C. Last Request for Information Due: 7 days prior to due date of bids.
- D. **Bid Due Date: July 25, 2019, before 2 PM local time.**
- E. Award of Contract: July 30, 2019
- F. Bids May Not Be Withdrawn Until: 30 days after due date.

- G. Construction Start: Not later than 14 calendar days after Notice to Proceed.
- H. Required Substantial Completion Date: Not later than November 1, 2019. Substantial completion is all contract work completed, with minor punchlist items remaining.
- I. The Owner reserves the right to change the schedule or terminate the entire procurement process at any time.

1.06 PREVAILING WAGE

- A. Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in the county, or counties, in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project, available at Santa Lucia Community Services District address and available from the California Department of Industrial Relations' Internet web site at <http://www.dir.ca.gov>. The Federal minimum wage rates for this project as predetermined by the United States Secretary of Labor are set forth in the books issued for bidding purposes entitled "Proposal and Contract," and in copies of this book that may be examined at the offices described above where project plans, special provisions, and proposal forms may be seen. Addenda to modify the Federal minimum wage rates, if necessary, will be issued to holders of "Proposal and Contract" books. Future effective general prevailing wage rates, which have been predetermined and are on file with the California Department of Industrial Relations are referenced but not printed in the general prevailing wage rates.
- B. Attention is directed to the Federal minimum wage rate requirements in the books entitled "Proposal and Contract." If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the general prevailing wage rates determined by the Director of the California Department of Industrial Relations for similar classifications of labor, the Contractor and subcontractors shall pay not less than the higher wage rate. The Department will not accept lower State wage rates not specifically included in the Federal minimum wage determinations. This includes "helper" (or other classifications based on hours of experience) or any other classification not appearing in the Federal wage determinations. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by the Contractor and subcontractors, the Contractor and subcontractors shall pay not less than the Federal minimum wage rate, which most closely approximates the duties of the employees in question.
 - 1. The general prevailing wage rates determined by the Director of Industrial Relations, for the county or counties in which the work is to be done, are available at the Santa Lucia Community Services District address. These wage rates are not included in the Proposal and Contract for the project. Changes, if any, to the general prevailing wage rates will be available at the same location.

1.07 LABOR NONDISCRIMINATION

- A. Attention is directed to the following Notice that is required by Chapter 5 of Division 4 of Title 2, California Code of Regulations.
- B. NOTICE OF REQUIREMENT FOR NONDISCRIMINATION PROGRAM (GOV. CODE, SECTION 12990)
- C. Your attention is called to the "Nondiscrimination Clause", set forth in the Standard Specifications, which is applicable to all nonexempt state contracts and subcontracts,

and to the "Standard California Nondiscrimination Construction Contract Specifications" set forth therein. The Specifications are applicable to all nonexempt state construction contracts and subcontracts of \$5,000 or more.

1.08 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

- A. This project is not subject to Title 49 CFR 26.13(b) but the District desires to comply with the intent of the provisions:
 - 1. The contractor, sub-recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of contracts. Failure by the contractor to carry out these requirements is a material breach of this contract.
 - 2. Take necessary and reasonable steps to ensure that DBEs have opportunity to participate in the contract (49 CFR 26).

1.09 PROCUREMENT DOCUMENTS

- A. Availability of Documents: Complete sets of procurement documents may be obtained:
 - 1. From Owner: PDF via email by requesting to alan.mitchell@ponticelloinc.com.

1.10 BID SECURITY

- A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond of a sum no less than 2.5 percent of the Bid Amount on AIA A310 Bid Bond Form.

1.11 LIQUIDATED DAMAGES

- A. This work shall be diligently prosecuted to completion before the expiration of allotted working days beginning on the fifteenth calendar day after approval of the contract.
- B. The Contractor shall pay to the Winters Cemetery District the sum of **\$ 1,500** per day, for each and every calendar day's delay in finishing the work in excess of the date of completion as prescribed in the timetable above.

SECTION 00 4100

BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Owner
 - 1. Winters Cemetery District
 - 2. Attn: Sheila Carbahal

1.02 FOR:

- A. New Office Building

1.03 DATE: _____ (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

- A. Bidder's Full Name _____
 - 1. Address _____
 - 2. City, State, Zip _____

1.05 OFFER

- A. _____ dollars
(\$ _____), in lawful money of the United States of America.
- B. We have included the required security deposit as required by the Instruction to Bidders.
- C. All applicable federal taxes are included and State of CA taxes are included in the Bid Sum.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
- B. If this bid is accepted by Owner within the time period stated above, we will:
 - 1. Execute the Agreement within seven days of receipt of Notice of Award.
 - 2. Furnish the required bonds within seven days of receipt of Notice of Award.
 - 3. Commence work within fourteen days after written Notice to Proceed of this bid.
- C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
- D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work by the first day of November, 2019 (11/1/19).

1.08 UNIT PRICES

- A. The following are Unit Prices for specific portions of the Work as listed for future adjustments as they occur or by Owner's discretion. The following is the list of Unit Prices:
- B. ITEM DESCRIPTION - UNIT QUANTITY - UNIT PRICE - ITEM VALUE
- C. 4" Concrete paving over new 6" AB per Civil Drawings - \$/SF - \$.....

- D. 4" Concrete paving over new 4" AB per Civil Drawings - \$/SF - \$.....
- E. Asphalt paving saw cut (assume 4-inch deep) - \$/LF - _____ - \$.....

1.09 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
 - 1. _____ percent overhead and profit on the net cost of our own Work;
 - 2. _____ percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus _____ of the overhead and profit percentage noted above.

1.10 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
 - 1. Addendum # _____ Dated _____.
 - 2. Addendum # _____ Dated _____.
 - 3. Addendum # _____ Dated _____.

1.11 BID FORM SUPPLEMENTS

- A. The following information is included with Bid submission:
 - 1. Unit Prices: Filled in above _____.
 - 2. Bid Bond
- B. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:
 - 1. Document 00 4322 - Unit Prices: Include a listing of unit prices specifically requested by the Contract Documents.
 - 2. Document 00 4323 - Alternatives: Include the cost variations to the Bid Sum applicable to the Work as described in Section _____.
 - 3. Document 00 4336 - Subcontractors: Include the names of all Subcontractors and the portions of the Work they will perform.
 - 4. Document 00 4373 - Schedule of Values identifies the Bid Sum segmented into portions as requested.
 - a. Based upon AIA G703 form provided at back of Project Manual.
 - 5. Document EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION
 - a. Refer to certification at the back of the Project Manual.
 - 6. Document PUBLIC CONTRACT CODE
 - a. Refer to Statements page at the back of the Project Manual.
 - 7. Document NON-COLLUSION AFFIDAVIT
 - a. Refer to Statements page at the back of the Project Manual.
- C. We agree to submit the following Supplements to Bid Forms within 48 hours after submission of this bid for additional bid information:

1.12 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. _____
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. _____
- F. (Authorized signing officer, Title)
- G. (Seal)
- H. _____
- I. (Authorized signing officer, Title)

1.13 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF BID FORM

SECTION 00 4336

PROPOSED SUBCONTRACTORS FORM

PARTICULARS

- 1.01 HEREWITH IS THE LIST OF SUBCONTRACTORS REFERENCED IN THE BID SUBMITTED BY:
- 1.02 (BIDDER) _____
- 1.03 TO (OWNER) WINTERS CEMETERY DISTRICT
- 1.04 DATED _____ AND WHICH IS AN INTEGRAL PART OF THE BID FORM.
- 1.05 THE FOLLOWING WORK WILL BE PERFORMED (OR PROVIDED) BY SUBCONTRACTORS AND COORDINATED BY US:

LIST OF SUBCONTRACTORS

- 2.01 WORK SUBJECT.....SUBCONTRACTOR NAME
- 2.02
- 2.03
- 2.04
- 2.05
- 2.06
- 2.07
- 2.08
- 2.09
- 2.10
- 2.11
- 2.12
- 2.13
- 2.14
- 2.15
- 2.16
- 2.17
- 2.18
- 2.19
- 2.20

END OF SUPPLEMENT A

SECTION 00 4373

PROPOSED SCHEDULE OF VALUES FORM (SAMPLE)

PARTICULARS

1.01 THE FOLLOWING IS A COST BREAKDOWN REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) _____

1.03 TO (OWNER).....

1.04 DATED _____ AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

ITEM DESCRIPTIONS

2.01 AIA FORM G703 SAMPLE PROVIDED IN FORMS SECTION AT THE END OF THE PROJECT MANUAL

END OF SUPPLEMENT E