



Winters Cemetery District

Board of Trustees Regular Meeting Minutes
Wednesday, August 13, 2025

1. Chairman Bristow called meeting to order at 9:00 a.m.

2. Roll Call

Board members present: Chairman Joe Bristow, Vice Chairman Timothy Bozarth, Trustee Viona Hague, Trustee Lucrecia Sandoval, and Trustee Dennis Kilkenny.

Absent: none

Also in attendance: Board Clerk/Manager Eric McDermott & Foreman Nick Glide.

3. **Agenda Item #3 - Approval of Agenda:** Chairman Bristow called for a motion to approve agenda. Trustee Kilkenny made motion to approve meeting agenda, 2nd by Vice Chairman Bozarth.

With no further discussion, motion carried with all ayes.

4. **Agenda Item #4 – Public Comments:** Chairman Bristow opened the meeting to public comment, seeing no public in attendance public comments closed.

5. Agenda Item #5 – Consent Calendar:

a) **Approval of July 16th Regular Meeting Minutes** – Chairman Bristow called for a motion. Vice Chairman Bozarth made motion to approve regular meeting minutes, 2nd by Trustee Hague.

With no further discussion, motion carried with all ayes.

b) **Approval of June Submitted Claims** – Chairman Bristow called for a motion. Trustee Kilkenny made motion to approve July submitted claims in the amount of \$58,036.27, 2nd by Vice Chair Bozarth. Discussion: YCPARMIA insurance costs; increases over previous fiscal year. Trustee Kilkenny questioned the assessment fee. Trustee Hague questioned Work-Comp. Vice Chairman Bozarth questioned YCPARMIA billing cycle. Trustee Kilkenny advised Golden State Risk Management as an option.

With no further discussion, motion carried with all ayes.

- c) **Approval of July Submitted Revenues, Burial Certificates Issued and Pre-Signing of Burial Certificates** – Chairman Bristow called for a motion to approve July Revenues as submitted, approve issued Burial Rights Certificates 1728-1730 and to authorize pre-signing of certificates 1732-1736. Trustee Kilkenny made motion to approve July submitted revenues of \$13,214.50, approve issuance of Burial Rights Certificate #1728-1730 and to approve pre-signing of Certificates 1732-1736, 2nd by Trustee Sandoval. Discussion: Trustee Kilkenny questioned the plot refund for Ramond Yanci plots by Betty Biasi. Manager McDermott advised family transferred two plots and requested refund for the remaining four.

With no further discussion, the motion carried with all ayes.

- d) **Approval of a Winters Cemetery District Price Increase** - Chairman Bristow called for a motion. Trustee Hague made motion to approve Winters Cemetery District price increase, 2nd by Trustee Kilkenny. Discussion: Increase affects Niche 1, engraving fee, perpetual care endowment, and non-resident fee. Additions to fee structure include embossed pictures for niches, cancelation and rescheduling fees. No changes to plots and service fees. Chair Bristow requested a more simplified fee schedule be produced.

With no further discussion, the motion carried with all ayes.

6. Information items:

a) Financial Reports:

- i. Manager McDermott presented Period 1 Budget report, Quarterly Stifel Endowment Principal and Interest accounts summary report noting Year-over-Year gains. Follow up to previous meetings discussion of CalPERS UAL and the additional Employer Contribution for the Classic 1451 rate plan.

b) Correspondence:

- i. Pricing response from Ambrose for the Solar project was shared along with site shade report. Estimates of cost increase based on PG&E's recent rate increases, PG&E correspondence and nominal electrical consumption increase forecast. Discussion of project plan, layout and location, return on investment estimates and budgetary concerns. Additional research by Manager including investment tax credits.
- ii. CAPC area meeting and annual conference dates presented and discussed. Open to Board of Trustees who would like to attend. Questions regarding locations noting the upcoming meetings in So-Cal. Mention of Public Cemetery Alliance (PCA) meetings in Nor-Cal.

- c) Staff Reports:
 - i. Grounds Foreman report: Project reports update and community service project clearing weed choked path adjacent to Cemetery for Parents and Kids prior to school starting.
 - ii. Manager Report: Recognized Grounds Foreman Glide and his 10 year anniversary with the Winters Cemetery, Interment report, Perpetual Care Endowment analysis, Project reports and Technology initiatives update.
- d) Calendar of Events:
 - i. Regularly Scheduled Board meeting for 9/10/2025

7. Board Member Comments:

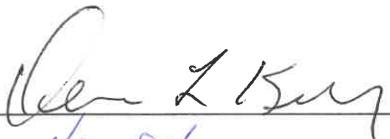
- a) Trustee Bozarth inquired into the remaining graves in Section 11 noting the pads spaces and upright headstones seem to be filling up. Question of more cement pads in section 11 for future planning. Trustee Kilkenny commented on the Niches, questioning the remaining inventory and cost to build. Discussion of visiting other cemeteries such as Silveyville or Davis for ideas of Niche designs.
- b) Chairman Bristow commented on community interaction noting a little TLC on a grave that was frequented family. Father was very much appreciative of the acknowledgment and efforts. Chairman Bristow thanking Foreman Glide for his involvement.

8. Adjournment

- a) With no further business, Chairman Bristow called for a motion to adjourn. Vice Chair Bozarth made motion, 2nd by Trustee Kilkenny.

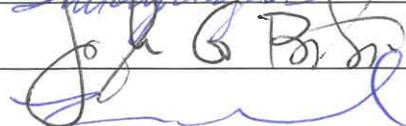
Motion carries with all ayes.

Under penalty of perjury, I swear the Agenda Notice was posted on the Cemetery website, the Winters Post Office and the District office front door by the 10th day of August 2025.









Eric McDermott, Board Clerk Approval



Board of Trustees

Date

9/10/2025